

Minute of Meeting – Executive Committee

Clackmannanshire Local Association

Educational Institute of Scotland

SSSS

11.1.18

1. Constitution of Meeting

Chair: Linsay Hunter

Minute: Wendy Cowan

Present: Gavin Hunter, Donal Hurley, Teresa Barker, Gordon Joyce

Apologies: Karen Farrell

2. Minute of previous meeting

2.1 Minutes approved as accurate

Proposed: Gavin Hunter

Seconded: Teresa Barker

3. Secretary's Report

3:1 First meeting of new Health/Safety Team held. The Health/Safety Team has undergone transformation. An audit has been carried out, using random sample of schools which has highlighted interesting issues and gaps with policies and procedures. Training in this area has been lacking in previous years.

Health/ Safety policies do not have to go to LNCT as this does not affect Teachers Terms and Conditions.

3:2 Following discussions Gavin Hunter sat on the Construction, Design and Manufacturer Policy, (which is now complete and in the public domain) and the Drugs/ Alcohol which proved to be controversial as it spoke of random testing of Employees!

3:3 Regional Improvement Collaborative Team – headed by Robert Naylor.

Group consisting of Stirling, Falkirk, Clacks and West Lothian LA Secretaries has been formed. Ann Skillen has agreed to be Regional Officer.

3:4 Health and Safety- A new team of Officers from the Authority have been carrying out Inspections. Numbers of Health & Safety Reps remain low. Training available for interested Members.

3:5 The result of the Political Fund Campaign ballot was published. 97% of members voted yes!

3:6 The following policies were finally agreed - Disciplinary, Capability, Maximising Attendance.

3:7 Inspections - Accountability re Attainment Funding.

A series of Inspections will take place in all areas where financial support was provided via Attainment funding. There is not a Representative from Local Authority on the Regional Inspector Team at present.

4. Treasurers Report

4:1 All books are now with the Accountant.

No further report given as Karen not present.

5 .Learning Rep Update

5:1 Donal Hurley completed on line course for Union Rep training.

5:2 Planned date for the next Learning Rep training is Feb. in Glasgow.

5:3 S.T.E.P. Conference – Learning Reps asked to man a stand!

5:4 Possibility of Learning Reps organising a small event to highlight the information re Older Women in the Workplace, following on from information gathered after motion at 2016 AGM.

6. Items Deferred

NA

7. AOCB

7:1 Arrangements for the ABM discussed. This will be held on Wed 7th March in Redwell PS.

This venue will be clarified before next meeting. Pay campaign may be point for discussion.

GH to contact HQ re a Speaker to attend the ABM.

7:2 'The challenges faced by Older ladies in the Workplace' was a motion at the AGM in June 2016. Since then a Group of members met at HQ to discuss this further. A paper has now been published offering advice to Managers on this subject. Jenn i Kemp from HQ is prepared to attend any organised events to discuss this further. Possibility of Learning Reps organising a small event to highlight this information.

7:3 Date of next meeting CSSS. First Thursday in February.